UNIVERSITY of MARYLAND CHILDREN'S HOSPITAL

American Heart Association
Learn and Live

**MARYLAND*CARES*/***Children's Advocacy & Regional Educational Services*
University of Maryland Children's Hospital
110 S Paca St Rm 02-155 / Mailbox #67
Baltimore, MD. 21201
410-328-7532 / 410-328-0681 (Fax)
khardingham@umm.edu

# *"PALS" 2013*

***Pediatric Advanced Life Support***

## PALS Course Fees:

| Employer | Job Title | Course Fees Provider | Course Fees Renewal |
|---|---|---|---|
| **UMMC**<br>*Must submit copy of ID badge* | Permanent UMMC RNs, CRNPs,CRNAs, Resident MDs, Respiratory Therapists, FT MEC paramedics, Peds Cath Lab techs, Peds Pharamacists . Must work in areas that require PALS for employment in their unit. | **$50 deposit fee***<br>**$40 text fee**<br><br>*Submit as 2 separate checks* | **$50 deposit fee***<br>**$40 text fee**<br><br>*Submit as 2 separate checks* |
| **UMMC**<br>*Must submit copy of ID badge* | All permanent UMMC staff not listed above – who work in areas that do not require PALS for employment in their unit<br>*Supplemental staffing included in this category unless working ≥ 40 hrs/pay period in area requiring PALS – consult program coordinator* | **$200**<br>*Fee includes textbook* | **$165**<br>*includes required text*<br><br>**$125**<br>*does not include text* |
| **UMAB**<br>*Must submit copy of ID badge* | All faculty, staff & FT students at UMAB Schools of Nursing, Medicine, Pharmacy & Dentistry. Does not include other UM campuses. | **$225**<br>*Fee includes textbook* | **$175**<br>*Includes required text*<br>**$135**<br>*Does not include required text* |
| **UMMS Affiliates**<br>*Must submit copy of ID Badge* | Permanent Nursing & Physician Staff of Kernan, BWMC, MD General, MWPH & Upper Chesapeake | **$260**<br>*Fee includes textbook* | **$200**<br>*Includes required text*<br>**$160**<br>*Does not include required text* |
| **All other participants** | Non – UMMC staff or anyone who does not fit into a category listed above | **$280**<br>*Fee includes textbook* | **$225**<br>*Includes required text*<br>**$185**<br>*Does not include required text* |

** Deposit fee for those in the first category is an Attendance Security Deposit – this check will be returned to you upon completion of the course.

*If unsure of your fee please email coordinator for clarification: khardingham@umm.edu*

***A new PALS text was released in October 2011. All course participants will be required to purchase, use and bring the 2011 required text & materials to all courses.***

## Provider Course

Successful completion of the two day provider program will entitle you to a card denoting PALS Provider status which is valid for a two year period. Day one 8:00 AM – 5:00 PM / Day two 8:00 AM – 4:00 PM

## 2013 Provider Course Dates:

**January 24-25** **March 6-7** **May 8-9**
**September 11-12** **November 6-7**
June 18-19 ( UMMC Peds, Emergency Med & Family Medicine interns only)

## Renewal Course

A one day session for participants prior to the expiration date of their current PALS Provider card. Successful completion provides a provider status valid for two years. Program runs approximately from 8AM - 4:30 PM.

## 2013 Renewal Course Dates:

**February 7** **April 11** **July 10**
**August 8** **October 10** **December 5**

## Instructor Course : January 10, 2013

A one day program that details the methods used in teaching a PALS Provider& Renewal Program. Course runs from 8AM – 5:00 PM. Prerequisites for registration are in the registration packet which can be obtained by contacting program coordinator : khardingham@umm.edu ( Includes current BLS for Healthcare Provider Card , PALS card, & recommendation from current PALS instructor ) Please contact the office for more related requirements. You will need to complete the American Heart Association Core Instructor Course on line prior to taking the PALS Instructor Course .

**Registration fee: ( includes Instructor Manual )**
**UMMC only /permanent employees is $225**.
**All others : $285**

## Accreditation

At the end of each calendar year the program submits applications for continuing education credits for the upcoming year. PALS courses have previously been approved for continuing education credits for Nurses (Provider course only – 13.5hrs), Respiratory Therapists ( Provider-13hrs & Renewal-4 hrs), and Prehospital Providers (Provider -16 hrs & Renewal- 8hrs).

## *Related policies*

1. **Cancellation – Cancellations less than 4 business days notice will forfeit any fees. Absolutely no substitutions may be made.**
   **Cancellations with 4 or more days notice may transfer into a future program pending availability, and at the discretion of the program coordinator. No transfers or refunds will be given for "no shows" or those cancelling with less than 4 business days notice.**

2. Course materials will be issued/mailed to you about one month prior to the course date.
3. A **current 2011 PALS text is required for attendance in any PALS course.**
4. **All participants must bring print out of pre-test score completion to course. You will be refused admittance without the printed pre-test score.**
5. Issuance of card does not denote certification, but rather successful completion of the course requirements. All fees are for the costs incurred by UMMS for providing the program and does not represent revenue to the AHA. All cards expire 2 years from the last day of the month in which they were issued.
6. We reserve the right to cancel programs. Registrants will be notified in advance and full registration fees will be refunded.
7. Please contact our office prior to the course if you need special assistance.
8. **Registration is not confirmed without required documents, card copies & fees!** You will be sent a confirmation email when your registration is received.
9. **Course packets will be mailed & all course communication will be via email. Please confirm that we have your current and correct email & mailing address ( clearly legible on form ).**

**Payments :**

1. All checks should be made payable to "UMMS/PALS" . We can not accept credit card payments.
2. ** Deposit fee for those in the first category is an Attendance Security Deposit – this check will be returned to you upon completion of the course.

**The following must accompany your registration form:**

1. **Copy of your BLS for Healthcare Provider Card(CPR card)**
2. **Copy of your UMMC ID badge , UMAB badge or UMMS Affiliate badge to receive discount fees**
3. **Copy of your current PALS card for "Renewal courses"**
   ***(Renewal should occur prior to the date of expiration on your present card)***
4. **Your fee(s) . Please make all checks payable to "UMMS/PALS"**

***Your registration is not complete and your placement in a course is not confirmed until all of the above are submitted. No spots will be held with faxed or emailed forms.***

# To submit your registration :

1. **UMMC employees** :Registrations can be submitted to the main hospital mailroom in an envelope marked "PALS /Mailroom box #129"

2. **All others** please mail to : PALS / MD *CARES* Program
University of Maryland Children's Hospital
110 S. Paca St. Rm 02-155 / Mailbox #67
Baltimore, MD 21201

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# 2013 PALS Course Application

**Name**_____**Date**_____

**Home Address**_____
**Street** **City** **State** **Zip Code**

**Email**_____

**Phone** (Cell or H) _____ **Place of employment**_____

**Unit/area of employment** _____**Supervisor** _____

**Job Title : MD DDS DO CRNP CRNA RN RRT NREMT-P Other**_____
( please circle)

Course you are registering for:

| **PROVIDER** | **RENEWAL** | **INSTRUCTOR** |
|---|---|---|
| _____ Jan 24-25 | _____ Feb 7 | _____ January 10 |
| _____ March 6-7 | _____ April 11 | |
| _____ May 8-9 | _____ July 10 | |
| _____ June 18-19 (UMMC interns only) | _____ August 8 | |
| _____ Sept 11-12 | _____ October 10 | |
| _____ Nov 6-7 | _____ Dec 5 | |

*I have read all 4 pages of this application and agree to registration requirements, cancellation policy, & other stated course related policies & requirements*

Signature _____ Date _____

**Your registration is not complete without payment, copy of BLS card, hospital ID, & PALS card** (for renewal & instructor courses)**!!**